

GRIEVANCE FORM – LEVEL III

Appeal to the Personnel Administrator – All portions of this section must be completed by the grievant.
A copy of the complete Level II Grievance Form must be attached.

Employee Name _____

Reason for Appeal _____

Remedy Sought _____

Date

Signature

Upon completion of this section, the grievant shall present the original to the immediate supervisor. A copy should be retained by the grievant.

Personnel Administrator's Response _____

Date

Signature

Upon completion of this section, the Personnel Administrator shall retain the original, forward a copy to the grievant with a copy of the completed Level II Grievance Form, forward a copy to the grievant's immediate supervisor and a copy to the Association President.